

# PAYROLL AND EMPLOYMENT PRACTICES IN VIEW OF CORONA VIRUS

Workshop

Train-from-Home Facilities Available

## Workshop Overview

Does today's pandemic crisis have you worried about your payroll? Will you have enough cash flow to pay salaries, facilities, and other expenses in a few weeks time?

We know how unpredictable this time can be. Because we want your business to emerge stronger on the other side of this crisis, KSM invites you to training to help you manage your payroll and HR / Employment practices in the face of corona virus. The course will delve into how to plan the work productivity of your staff from home or the office, how to handle payroll month by month, and how to assess the impact of coronavirus on employment in the next 6 months to 1 year and explore solutions for

employers.

In today's business environment in general, organisations are also focusing on how to manage your employees in during this crisis whilst keeping the wage bill flat or lower – and whilst managing a crisis like the current pandemic. The concept of doing more with less can be realized when you effectively implement reward strategies that seek to effectively manage employees whilst keeping a statutory and administrative eye on payroll processing. How prepared are you in terms of PEOPLE MANAGEMENT in times of CRISIS? What is responsiveness to People Risk in times of crisis?

## Course Objectives

After the training, participants will:

- Have a strategy for managing people and payroll month by month in time of crisis and continue to work productively either from home or office.
- Understand how to assess the impact of corona virus on People Management in the next 6 months to 1 year and have a payroll and Employment plan that will properly ensure your company as a going concern after the pandemic.
- Understand what Labour laws and / or government legislation interventions are in place to manage people and organisations in this time of Crisis.
- Understand how to effectively manage payroll administration and the various concepts during

this period.

- Learn key methods other countries have adopted in effectively running and managing payroll and the people agenda in this time of crisis.
- Understand the legislation provisions, if any, that should kick in in times of crisis.
- Understand your expected actions in relation to signed Employment Contracts. What must you do as an Employer in this crisis.
- Understand Contracts of employment and how to implement the contents therein in view of the May Day deadline of the Employment Code Act No.3 of 2019.



Fees: K1,950



30<sup>th</sup> April, 2020



Train-from-Home Online Facilities

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